

DRAFT MINUTES

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Meeting ID	6638
Committee	Democratic Services Committee
Date	19/07/2021
Attendees	Kate Moran (Officer) Councillor Mike Jones-Pritchard (Chair) Councillor Jennifer Burke-Davies (Committee Member) Councillor Fenella Bowden (Committee Member) Councillor Susan Goddard (Committee Member) Councillor Russell Goodway (Committee Member) Councillor Kathryn Kelloway (Committee Member) Councillor Chris Lay (Committee Member) Councillor Dan Naughton (Committee Member) Councillor Keith Parry (Committee Member) Councillor Mia Rees (Committee Member) Councillor Emma Sandrey (Committee Member) Councillor Peter Wong (Committee Member) Andrea Redmond (Clerk) Davina Fiore (Officer) Gary Jones (Monitor) Mandy Farnham (Notify) Kate Rees (Clerk)

Item ID	25539
Item Title	Appointment of Chair & Committee Membership
Summary	

Item ID	25540
Item Title	Terms of Reference
Summary	

Item ID	25535
Item Title	Declarations of Interest
Summary	<p>The Chairperson reminded Members of their responsibility under Part III of the Members' Code of Conduct to declare any interest in general terms and to complete personal interest forms at the start of the meeting and then, prior to the commencement of the discussion of the item in question, specify whether it is a personal or prejudicial interest. If the interest is prejudicial, Members would be asked to leave the meeting and if the interest is personal, Members would be invited to stay, speak and vote.</p>

Item ID	25536
Item Title	Minutes
Summary	To minutes of the meeting held on XXXXXX were approved by the Committee as a correct record and were signed by the Chairperson.

Item ID	25541
Item Title	Democratic Services - Activities and Support
Summary	

Item ID	25582
Item Title	Diverse Council Report
Summary	

Item ID	25543
Item Title	Candidate Event
Summary	

Item ID	25542
Item Title	Review of Key Documents
Summary	

Item ID	25544
Item Title	Forward Work Programme
Summary	

Item ID	25537
Item Title	Urgent Items (if any)
Summary	

Item ID	25538
Item Title	Date of Next Meeting
Summary	